UBLIS571%LearningBlogWeek07

**Week 7. Part 4. The nature, design, and management of documents and records**

**Learning notes and questions Week 7**

You may find helpful to keep a learning blog/diary in which you enter for each week:

1 What have I learned, what was most important, what was most interesting, what was extraneous; what helps me in my (future) work? How?

2 How does a course idea support better service to users, directly or indirectly?

3 How does a course idea relate to other ideas in this course and/or to other courses?

4 Comments on readings – what did it contribute, how hard was it, ...

5 What did I not understand? How does my not understanding this affect my (future) work? **What questions do I have?**

6 Course critique and suggestions;

Want to share with the class? Copy and paste to the discussion board for Week 7

**Any topic**

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**Lecture 7.1a** **General introduction to metadata**

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**Lecture 7.1b** **Bibliographic and record control. General issues**

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**Lecture 7.2a Bibliographic and record control: Entries and access**

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**Lecture 7.2b Bibliogr. data on the Web: BibFrame, Dublin Core, Open Archives Initiative, ...**

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| **Objective #** | **Learning Objective Check Week 7** | **0** | **1** | **2** | **3** | **4** |
| --- | --- | --- | --- | --- | --- | --- |
| **L7-1** | **I understand the nature and importance of metadata and metadata creation (cataloging).** (P2.3.5,1)  Questions / comments: |  |  |  |  |  |
| L7-1.1 | **I understand the use of metadata for finding, interpreting, and using any kind of data source (in some interpretations: any kind of object).**(P2.3.5,1.1)  Questions / comments: |  |  |  |  |  |
| L7-1.2 | **I am aware of the range of metadata schemas for various types of entities, with the MARC format and RDA being one example, and am able to locate and use an appropriate metadata schema for cataloging outside the scope of MARC and RDA.** (P2.3.5,1.2)  Questions / comments: |  |  |  |  |  |
| L7-1.2.1 | **I am familiar with the Dublin Core and be aware that there are other bibliographic metadata standards used on the Web.**  Questions / comments: |  |  |  |  |  |
| L7-1.3 | **I know to reuse existing cataloging data / metadata whenever possible, know when to amend such metadata to meet local user needs, and know how to locate and use resources for sharing metadata.** (P2.3.5,1.3)  Questions / comments: |  |  |  |  |  |
| L7-2 | **I understand that solving the fundamental problems of descriptive cataloging of documents and other entities (bibliographic control) is an application of general principles of Information Organization. (P2.3.6)**  Questions / comments: |  |  |  |  |  |
| L7-3 | **I understand fundamental issues in bibliographic control** (P2.3.6,1)  Questions / comments: |  |  |  |  |  |
| L7-3.1 | **I understand the problems of defining "document" and of defining the relationships between several versions of a document. I understand the complexity of defining bibliographic units.**(P2.3.6,1.1)  Questions / comments: |  |  |  |  |  |
| L7-3.2 | **I am** **able to apply this understanding to the analysis and design of cataloging codes. (**P2.3.6,1.2)  Questions / comments: |  |  |  |  |  |
| L7-3.3 | **I understand the complexities in determining the useful entries (access points) for a document. Be able to recognize cases where making the proper entry is tricky.**(P2.3.6,1.3)  Questions / comments: |  |  |  |  |  |
| L7-3.4 | **I understand that there are multiple solutions to problems of bibliographic description and be aware of the variety of codes for bibliographic description (such as the Dublin Core).** (P2.3.6,1.4)  Questions / comments: |  |  |  |  |  |
| L7-4 | **I am** **able to catalog (create MARC records) consulting the record format (MARC, but also others) and the cataloging rules (AACR2 or RDA, others). Be able to quickly improve cataloging skills on the job. (P2.3.6,2)**  Comment: |  |  |  |  |  |
| L7-4.1 | **I know sources about record formats and cataloging rules and know one's way around these sources to find field formats and rules.**  Questions / comments: |  |  |  |  |  |
| L7-5 | **I am able to exploit knowledge of catalog structure for searching, especially the record format (such as MARC) and the cataloging rules (such as AACR2 or RDA) used.** (P2.3.6,3)  Questions / comments: |  |  |  |  |  |
|  | **An objective you think should be here (from the list or your own)**  Questions / comments: |  |  |  |  |  |
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